



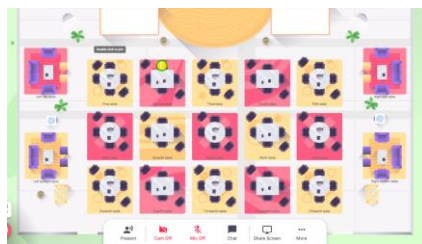
Overview: The Gateway Regional Chamber of Commerce is organizing a Virtual Job Fair from 10:00-12:00 on June 9th. Graduating seniors from high schools and colleges will be in attendance. Recently unemployed workers will be invited as well. All will be briefed to be prepared to provide resumes and other materials that are necessary for employers to make hiring decisions.

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Logistics of the event: The Job Fair will take place virtually on Remo.co. Below is a screenshot of the virtual room. This software allows participants to sit at virtual tables and connect through video conferencing that looks similar to Zoom or WebEx. The tables have a max attendance of six (6). The beauty of this software is that students and other job seekers will be able to visit multiple tables during the 2-hour window. The tables will be named by the employer that is hosting the table. If a job seeker cannot connect with an employer through the camera, there are general, table, and private chat features that allow for the communication to take place as well.

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Pricing: Due to the pricing of the website we are hosting this event on, we will have to charge each employer \$250 for each table. Sponsorship opportunities will also be available



The event will flow like this:

9:45 - Event will open for employers to find their table and be seated.

10:00 - Students and Job-Seekers will enter the event and be automatically placed into tables at random.

10:15 - A presentation will begin. Despite everyone being at separate tables, the presentation will take over everyone's screen. A quick overview of the event will be given to the students as well as a technology update for everyone. Each employer will be called up to give a thirty (30) second presentation about their company.

10:45-12:00 – Everyone will be released from the presentation and they will be allowed to go around to the employer's tables freely. We will keep a timer that will countdown four (8) minutes with a one (1) minute buffer in between rounds. We will ask the job seekers to try to stay "seated" during those four minutes so that the employers can learn about the people that are sitting at their virtual tables and so the students can do vice versa.